



2025 Buffalo County Fair: July 23 –July 27, 2025
Outdoor Commercial Vendor/Lease Contract – **Deadline: July 2, 2025**
PO Box 74 | Kearney, NE 68848
Phone: (308) 236-1201 Fax: (308) 237-5124
Email: office@buffalocountyfairgrounds.com

Name of Business _____
Hereby agrees to lease vendor/exhibit space at the Buffalo County Fair.

Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Phone during Fair: _____ Email: _____

Booth Products: _____

Business _____

Website: _____

Facebook: _____ Instagram: @ _____ TikTok: _____

Email photos of your product(s) to hwise@buffalocountyfairgrounds.com. If we don't receive the information by July 2, 2025, we cannot guarantee any social media posts. We encourage you to also market your booth by tagging us "Buffalo County Fairgrounds" on Facebook, Instagram and TikTok- @buffalocofair.

Outside Commercial Food Vendor:

Booth dimensions must include trailer tongue, tables, storage, awnings or anything else you plan to set outside your area. Please provide a drawing of your setup in the area provided below.

_____ \$100 – 10x10 outside booth

_____ \$200 – 10x20 outside booth

_____ \$250 – 20x20 outside booth

_____ \$300 – 20x30 outside booth

_____ \$400 – 20x40 outside booth

_____ \$5 – Additional Parking Permit
(booth rental includes 1 parking permit)

Power Requirements:

_____ 110 volt – \$100 per hookup

_____ Number of 110 hook-ups needed

_____ # of hook-ups X \$100 = _____ TOTAL

_____ 220 volt – \$200 for first hookup
\$100 per each additional hook-up

_____ Number of hook-ups needed

_____ # of hook-ups X \$200 = _____ TOTAL

You must accommodate our power. All power **MUST** be checked. If an electrician is required to do anything internally with your food truck, it is at your expense. All fees must be paid upfront at the fair office.

No Exceptions. **INITIAL HERE:** _____

Special Requests: _____

Any food or drink other than in sample form must be approved. All vendors can start setting up Tuesday, July 22nd from 8 a.m.-5 p.m. and Wednesday, July 23rd from 8 a.m.-12 p.m. – You must arrive during these time frames only! **ALL VENDOR BOOTHS MUST BE COMPLETELY SET UP AND READY FOR BUSINESS BY 6 P.M. ON WEDNESDAY, JULY 23rd.** All booths must be manned for the entire duration of the carnival. Vendor booths are to be open during carnival hours – Wednesday-Thursday from 6 p.m.-11 p.m. and Friday- Saturday from 3 p.m.-11 p.m. Sunday from 3 p.m. – 10 p.m.

Please have professional signage for your booth, no handwritten signs will be allowed. All vehicles must be removed two hours prior to the carnival opening. If not, vehicles will be towed at owner's expense.

MY BOOTH WILL BE SET UP AND READY FOR BUSINESS BY 6 P.M. ON WEDNESDAY, JULY 23rd – INITIAL HERE _____

Promotion: We want you to have great success at the Buffalo County Fair! Send us pictures of your products, your trailer and special items that you have by July 2, 2025, to ensure social media promotion! After that date, we cannot ensure a post from our social media sites.

Booth Dimensions-

Dimensions must include trailer tongue, awning tops, service counter, clearance for doors to open, along with additional space needed for storage, tables, and chairs.

LENGTH: _____ **WIDTH:** _____ **DEPTH:** _____

Total space requirements are: _____

Please use the space below to draw a photo of your set up with dimensions:



What side do you plan to sell out of: _____

Buffalo County Agricultural Association will provide security from 4 p.m. Wednesday, July 23rd until 8 a.m. Monday, July 28th, but will not be responsible for loss or damage. **Rent payment is due upon submitting of the lease contract and will not be refundable after July 2, 2025.**

Signed: _____ **Date:** _____