



2025 Buffalo County Fair: July 23 –July 27, 2025  
Indoor Commercial Vendor/Lease Contract – **Deadline: July 2, 2025**  
PO Box 74 | Kearney, NE 68848  
Phone: (308) 236-1201 Fax: (308) 237-5124  
Email: [office@buffalocountyfairgrounds.com](mailto:office@buffalocountyfairgrounds.com)

Name of Business \_\_\_\_\_  
Hereby agrees to lease vendor/exhibit space at the Buffalo County Fair.

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone during Fair: \_\_\_\_\_ Email: \_\_\_\_\_

Booth Products: \_\_\_\_\_

Business Website: \_\_\_\_\_

Facebook: \_\_\_\_\_ Instagram: @ \_\_\_\_\_ TikTok: \_\_\_\_\_

Email photos of your product(s) to [hwise@buffalocountyfairgrounds.com](mailto:hwise@buffalocountyfairgrounds.com). We encourage you to run special promotions and giveaways of your product(s). **Please provide us with times for promotions and giveaways during the fair by July 2<sup>nd</sup>, 2025.** If we don't receive the information by then, we cannot guarantee any social media posts to your group. We encourage you to also market your booth by tagging us "Buffalo County Fairgrounds" on Facebook, Instagram and TikTok- @buffalocofair.

**Indoor Commercial Vendor:**

\_\_\_\_ \$100 – 10x10 Draped Booth w/table  
\_\_\_\_ # of Booth Space x \$100 = \_\_\_\_ TOTAL  
\_\_\_\_ \$15 – Additional Draped Table  
(must be reserved in advance)  
\_\_\_\_ \$5 – Additional Parking Permit  
(booth rental includes 1 parking permit)

**Power Requirements:**

\_\_\_\_ 110 volt – \$20 per hookup  
\_\_\_\_ Number of hook-ups needed  
\_\_\_\_ # of hook-ups X \$20 = \_\_\_\_ TOTAL

\_\_\_\_ \$25 – Yard Sign – Signs are full color and two sided. **HELP US, HELP YOU PROMOTE YOUR BOOTH!**  
BCF is offering you the opportunity to purchase yard signs to advertise your booth. Signs will be placed on the grounds the week of fair. Yard Signs will help foot traffic to your booth! **Please provide a high-resolution logo for your sign.**

Giveaways: \_\_\_\_\_

Activities: \_\_\_\_\_

Special Requests: \_\_\_\_\_

Any food or drink other than in sample form must be approved. Set up – All vendors can start setting up Tuesday, July 22<sup>nd</sup> from 3:00 p.m. to 5:00 p.m. and Wednesday, July 23<sup>rd</sup> from 8:00 a.m. to 5:00 p.m. You must be set up and open for business by 6:00 p.m. on Wednesday, July 24<sup>th</sup>.

Vendor booth hours – Wednesday from 6:00 p.m. until 9:00 p.m., Thursday & Friday from 4:00 p.m. until 9:00 p.m., and Saturday & Sunday from Noon until 9:00 p.m. We will have a security officer patrolling the area during the hours the exhibits are closed. **No booth is to be removed before 5 p.m. on Sunday, July 27<sup>th</sup>.**

**MY BOOTH WILL BE SET UP AND READY FOR BUSINESS BY 6 P.M. ON WEDNESDAY, JULY 23<sup>rd</sup> – INITIAL HERE \_\_\_\_\_**

Buffalo County Agricultural Association will provide security from 4 p.m. Wednesday, July 23<sup>rd</sup> until 8 a.m. Monday, July 28<sup>th</sup>, but will not be responsible for loss or damage. **Rent payment is due upon submitting of the lease contract and will not be refundable after July 2, 2025.**

**Signed: \_\_\_\_\_ Date: \_\_\_\_\_**