



**2025 Buffalo County Fair: July 23 –July 27, 2025**  
**Outdoor Commercial Food Vendor/Lease Contract**  
**Deadline: July 2, 2025**  
PO Box 74 | Kearney, NE 68848  
Phone: (308) 236-1201 Fax: (308) 237-5124  
Email: [office@buffalocountyfairgrounds.com](mailto:office@buffalocountyfairgrounds.com)

Name of Business \_\_\_\_\_  
Hereby agrees to lease vendor/exhibit space at the Buffalo County Fair.

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone during Fair: \_\_\_\_\_ Email: \_\_\_\_\_

Booth Products: \_\_\_\_\_

Business Website: \_\_\_\_\_

Facebook: \_\_\_\_\_ Instagram: @ \_\_\_\_\_ TikTok: \_\_\_\_\_

Email photos of your product(s) to [hwise@buffalocountyfairgrounds.com](mailto:hwise@buffalocountyfairgrounds.com). If we don't receive the information by July 2, 2025, we cannot guarantee any social media posts. We encourage you to also market your booth by tagging us "Buffalo County Fairgrounds" on Facebook, Instagram and TikTok- @buffalocofair.

**Outside Commercial Food Vendor:**

*Booth dimensions must include trailer tongue, tables, storage, awnings or anything else you plan to set outside your area. Please provide a drawing of your setup in the area provided below.*

\_\_\_\_ \$250 – 20x20 outside booth

\_\_\_\_ \$300 – 20x30 outside booth

\_\_\_\_ \$400 – 20x40 outside booth

\_\_\_\_ \$5 – Additional Parking Permit  
(booth rental includes 1 parking permit)

**Power Requirements:**

\_\_\_\_ 110 volt – \$100 per hookup

\_\_\_\_ Number of hook-ups needed

\_\_\_\_ # of hook-ups X \$100 = \_\_\_\_ TOTAL

\_\_\_\_ 220 volt – \$200 for first outlet  
\$100 per each additional hook-up

\_\_\_\_ Number of hook-ups needed

\$\_\_\_\_ TOTAL 220 hook-ups

You must accommodate our power. All power **MUST** be checked. If an electrician is required to do anything internally with your food truck, it is at your expense. All fees must be paid upfront at the fair office. No Exceptions. **INITIAL HERE:** \_\_\_\_\_

**Coca-Cola will be the only soft drink distributor with all purchases of the product made from Chesterman Coca-Cola Bottling - Kearney, NE: (308) 237-3194. We will not allow outside vendors to provide CORN DOGS, LEMONADE, FRIED OREOS, TURKEY LEGS, COTTON CANDY, OR FUNNEL CAKES.**

**Please have professional signage for your booth, no handwritten signs will be allowed. All vehicles must be removed two hours prior to the carnival opening. If not, vehicles will be towed at owner's expense.**

Any food or drink other than in sample form must be approved. All vendors can start setting up Tuesday, July 22<sup>nd</sup> from 8 a.m.-5 p.m. and Wednesday, July 23<sup>rd</sup> from 8 a.m.-12 p.m. – You must arrive during these time frames only!  
**ALL VENDOR BOOTHS MUST BE COMPLETELY SET UP AND READY FOR BUSINESS BY 6 P.M. ON WEDNESDAY, JULY 23<sup>rd</sup>.**  
All booths must be manned the entire duration of the carnival. Vendor booths are to be open during carnival hours – Wednesday-Thursday from 6 p.m.-11 p.m. and Friday- Saturday from 3 p.m.-11 p.m. Sunday from 3 p.m. – 10 p.m.

**MY BOOTH WILL BE SET UP AND READY FOR BUSINESS BY 6 P.M. ON WEDNESDAY, JULY 23<sup>rd</sup> – INITIAL HERE \_\_\_\_\_**

**Promotion:** We want you to have great success at the Buffalo County Fair! Send us pictures of your products, your trailer and special items that you have by July 2<sup>nd</sup>, 2025, to ensure social media promotion! After that date, we cannot ensure a post from our social media sites.

**Booth Dimensions-**

Dimensions must include trailer tongue, awning tops, service counter, clearance for doors to open, along with additional space needed for storage, tables, and chairs.

**LENGTH:** \_\_\_\_\_ **WIDTH:** \_\_\_\_\_ **DEPTH:** \_\_\_\_\_

My total space requirements are: \_\_\_\_\_

**Please use the space below to draw a photo of your set up with dimensions:**



What side do you plan to serve out of: \_\_\_\_\_

Special Requests: \_\_\_\_\_

Buffalo County Agricultural Association will provide security from 4 p.m. Wednesday, July 23<sup>rd</sup> until 8 a.m. Monday, July 28<sup>th</sup>, but will not be responsible for loss or damage. **Rent payment is due upon submitting of the lease contract and will not be refundable after June 6<sup>th</sup>, 2025.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_